



The Only Job Hunting Guide New Graduates Need 2016 Edition (Paperback)

By MR Andrew Underwood

Createspace Independent Publishing Platform, United States, 2015. Paperback. Book Condition: New. 280 x 216 mm. Language: English . Brand New Book ***** Print on Demand *****.Pulling together over 60 years of recruitment experience we have compiled what we believe is a highly practical and easy to follow graduate job hunting guide. Recruiters may spend as little as 15 seconds when first appraising a CV, in the case of teenagers a survey in The Times states recruiters spend on average 8.8 seconds screening their CVs. So having a CV that gains a quick and immediate impact is essential and the guide provides advice on both structuring a graduate CV and how to optimise its impact for employers. To help we include sample CV templates. Job hunting effectively is a must for a new graduate and we show you how to use properly job hunt tools including: the meta-crawlers; CV databases; and LinkedIn; helping you compile a focused action plan to ensure you maximise your activity. When through to the interview stage we provide advice on preparing for pre-screening activities and telephone / Skype interviews; face-to-face interviews and assessment centres. With many graduate interviews being competency / behavioural based interviews, the guide...



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